

Town of Oswego Fire District

EMT Class Policy

Candidate must fill out District training request form and follow all training request procedures prior to enrollment in any EMT class.

Any active firefighter, EMS or firefighter with restriction member with at least 24 months of prior service with the Town of Oswego Fire District, can request to take an EMS class and have approved expenses reimbursed upon successful completion of the class and possession of a NYS card proving so. Expenses eligible for reimbursement will be determined by the board prior to the beginning of the class, these normally will be books related to the class.

Any active firefighter, EMS or firefighter with restriction member with less than 24 months of service, can request to take an EMS class and have approved expenses reimbursed at the conclusion of the following stipulations:

1. Successful completion of the class and possession of a NYS card proving so.
2. One year of active service in good standing from issue date of (issuance) of NYS EMT card.

Once both of these stipulations have been met a request for reimbursement may be submitted to the Board of Fire Commissioners for consideration. Expenses eligible for reimbursement will be determined by the board prior to the beginning of the class, these normally will be books related to the class.

Active service time is defined as the time between the date joined the District and first class date of requested class. For time to be counted the member must be in good standing with the department for the time period.

Basic EMT class requiring tuition:

The fire district will pay tuition for a *basic* EMT class when the following conditions are adhered to:

Candidate must fill out District training request form and follow all training request procedures prior to enrollment in any EMT class.

The prospective EMT will do 1 ride-a-long shift with an ambulance (preferably Menter) to be sure they truly want to become an EMT. This will occur prior to enrolling in the class.

The EMT student will be required to complete the following modules/courses on the McNeil and Company e-learning program prior to enrolling in the class.

1. Basic First Aid for the non-EMS provider.
2. Operation Safe EMS

Each member enrolled in a basic EMT class will be assigned an EMT mentor. This mentor will be responsible for checking in with the EMT student on a weekly basis through email or phone, help answer any questions the EMT student may have, orientate the student on the red bags and location of EMS equipment and allow the student to help on calls within their ability whenever possible.

A chief officer or the EMS Coordinator may check in with the EMT-B class instructor to be sure that the EMT student is making sufficient progress in the class.

When the EMT-B receives their card, they must copy the card and notify the EMS Coordinator immediately to initiate the process of reimbursement.

Should the EMT student not complete the class, the student will be responsible to reimburse the tuition to the fire district within 30 days. The student may be responsible for any legal fees that might be necessary to obtain reimbursement of tuition.

Policy Adopted 06/19/2012

Revised 5/21/2019

I _____ have read and agree to the above policy.

Signature _____

I _____ have reviewed the above policy with the EMT candidate.

Signature _____