

The following describes the New Membership process:

- The prospective member submits their application
- Membership Committee member(s) speak with the prospective member
- Membership Committee reviews the application – approve/disapprove granting probationary status, must be a majority vote of the committee.
- Membership Committee forwards the application to the Chief's Office prior to the District Meeting
- Probationary period continues upon District approval for a minimum of 6 months
  - Participation in class/course work outside of the OTVFD sponsored drills is at the discretion of the Chief's office.
- Membership Committee identifies a Sponsor/Mentor for each approved applicant
- Membership Committee conducts New Member Orientation with the applicant
- Applicant receives paperwork to complete Physical and SCBA Fit Test  
Several Fire Department related forms must be completed by New Member